

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES
COMMITTEE OF THE WHOLE
AGENDA**

TUESDAY, APRIL 1, 2025

4:00 PM

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I. CALL TO ORDER (COMMITTEE CHAIR CRETE)**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CHANGES TO AGENDA**
- V. APPROVAL OF AGENDA**
- 34-36 VI. MINUTES (3/11/25)**
- VII. PUBLIC INPUT**
- VIII. PETITIONS AND COMMUNICATIONS**
 - 1-2 A. Bay County Sheriff: BCBS Inmate Services Contract 2025-2026 (Seeking Board approval of Inmate Administrative Services Contract (ASC) between Bay County (Sheriff) and Blue Cross Blue Shield for the period of May 2025 to April 2026; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
 - B. Friend of the Court**
 - 3-5 1. Agreement with MGT Impact Solutions, LLC (Seeking Board Approval of contract to provide Title IV-Claiming services to Client for the Bay County Friend of the Court; authorization for Board Chair to sign any and all documents and future amendments that do not have financial impact on Bay County or extend the Agreement terms related to this contract approval of required budget adjustments – proposed resolution attached)**
 - 6-7 2. CLEAR Services Contract 2025 (Seeking Board approval of renewal of the CLEAR Services contract; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**

C. Health Officer

- 8-9 1. **Care Coordination Agreements For Children’s Special Health Care Services (Seeking Board approval of the Local Health Department (LHD) and Medicaid Health Plan (MHP) Care Coordination Agreement(s) For Children’s Special Health Care Services; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
- 10-11 2. **Release of RFP for Morgue Rental Services (Seeking Board approval for the release of Request for Proposals in accordance with Bay County’s Purchasing Policy)**

D. Environmental Affairs and Community Development Department

- 12-13 1. **Mosquito Control: 2025 EGLE Scrap Tire Cleanup Grant (Seeking Board authorization for the submission and acceptance of the EGLE Scrap Tire Cleanup Grant for FY 2025; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**

- 14-15 E. **Recreation & Facilities Director: Constellation New Energy - Natural Gas Pooled Prices 2025 (Seeking Board authorization for the Chairman of the Board to enter into an agreement with Constellation New Energy for a pooled price for gas transportation for up to 3 years based on the best market price available; approval of required budget adjustments – proposed resolution attached)**

F. Finance

- 16 1. **Analysis of General Fund Equity 2025 (Receive)**
- 17 2. **Update Regarding Executive Directive #2007-11 (Receive)**
- 18-19 3. **2026 Budget Schedule (Proposed resolution attached)**
- 20-21 4. **Reallocate Unspent ARPA Funds from Completed Projects to the Health and Human Services Center ARPA Project (Seeking Board approval of reallocation of any unspent American Rescue Plan Act (ARPA) from a completed project to the Bay County Health and Human Services Center ARPA project)**
- 22-25 5. **Rehmann Robson Change Order & Budget Adjustment – GASB 101 Compensated Absences (Seeking Board approval of Rehmann Robson Change Order to assist with implementing GASB 101 - Compensated Absences with funding to come from the General Fund’s Fund balance, not to exceed \$15,000; authorization for Board Chair to execute Change Order; approval of required budget adjustments – proposed resolution attached)**

26-29

6. Information Systems: Cisco Capital & CDW Government Enterprise Agreements (Seeking Board approval of the purchase/lease Agreement with Cisco Capital and the Agreement with CDW Government Enterprise for the purchase, setup and implementation of the equipment; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

30-32

7. Purchasing: RFP Bid Award for Central Dispatch Uninterrupted Power Supply Replacement to Escon Group (Seeking Board approval to receive notification of intent to award RFP to Escon Group; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)

33

G. Payables – General (Proposed resolution attached)

IX. REFERRALS

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. CLOSED SESSION (IF REQUIRED)

XIII. MISCELLANEOUS

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT

PLEASE NOTE THE CHANGE: The Committee Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. **Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting unless otherwise directed.**

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting (paigen@baycountymi.gov).

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130



Troy R. Cunningham

Sheriff Of Bay County

Christopher D. Mausolf
Undersheriff

Troy A. Stewart
Jail Administrator

To: Jerome Crete, Chair, Committee of the Whole
From: Sheriff Troy R. Cunningham *TRC*
Date: March 12, 2025
Subject: 2025 Blue Cross/Blue Shield Administrative Services Contract Renewal

Request: The Sheriff's Office is requesting approval to renew the contract with Blue Cross/Blue Shield (BCBS) for inmate services.

Background: Bay County has contracted with BCBS in the past years for an inmate Administrative Services Contract (ASC). The BCBS contract provides for certain medical coverage to county inmates while incarcerated. The BCBS program helps defer medical expenses that would be otherwise incurred to the county. The contract is up for renewal in May 2025 and requires Board support to continue their services.

Finance/Economics: Funds are available in the 2025 budget year to continue BCBS inmate ASC. The ASC administrative charge, which represents cost paid by the county, is 13%.

Recommendation: I am requesting the committee's approval and authorization to continue the agreement with BCBS/ASC for the period of May 2025 to April 2026 upon favorable review by Corporation Counsel and to conduct necessary budget adjustments when required.

Cc: Undersheriff Christopher D. Mausolf
Troy Stewart, Jail Administrator
Lindsey Arsenault, BOC
Amber Johnson, Corporation Counsel
Scott Trepkowski, Finance Officer
Kim Priessnitz, Assistant Finance Officer
File Copy

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 15, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/1/2025)
 WHEREAS, Bay County has contracted with Blue Cross/Blue Shield (BCBS) in the past for an inmate Administrative Services Contract (ASC); and
 WHEREAS, The BCBS contract provides for certain medical coverage for county inmates while incarcerated, and the BCBS program helps to defray medical expenses that Bay County would otherwise incur; and
 WHEREAS, The annual BCBS contract is up for renewal in May 2025; and
 WHEREAS, Funds are available in the Bay County Sheriff’s 2025 budget to continue BCBS inmate Administrative Services Contract (ASC). The ASC administrative charge, which represents the cost paid by Bay County, is 13%; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves the Inmate Administrative Services Contract (ASC) between Bay County (Sheriff) and Blue Cross Blue Shield for the period of May 2025 to April 2026, and authorizes the Chairman of the Board to execute said Contract and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
 AND COMMITTEE

Sheriff – BCBS Inmate Services Contract 2025-2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
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| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

Memorandum

To: Chair, Committee of the Whole

From: Jennifer Gwizdala, Office Manager, Friend of the Court

Date: 3/25/25

Re: Friend of the Court's contract with MGT Impact Solutions LLC 2025

REQUEST:

For this item to be placed on the Committee of the Whole agenda for April 1st 2025 to seek Board Authorization for the Chairperson of the Board to sign the attached MGT Impact Solutions, LLC contract and any related documents.

BACKGROUND:

MGT Impact Solutions LLC processes the Friend of the Court's monthly financials for our Cooperative Reimbursement Program with the Department of Health and Human Services (DHHS). The Cooperative Reimbursement Program (CRP) grant reimburses 66% Friend of the Court's IV-D expenses. This constitutes the majority of the Friend of the Court's funding.

FINANCE:

Below is our current contract price with the new contract price effective 4/1/2025. This expense qualifies for 66% reimbursement under our CRP grant. Therefore, the net annual increase to the county is \$326.98

| TITLE IV-D AUTOMATED TIMESHEET SCANNING SERVICE & STATE REIMBURSEMENT | | | |
|--|---------------|---------------------------------|-----------------|
| CURRENT CONTRACT | | PROPOSED CONTRACT | |
| Amount: | \$ 1,820 | Amount: | \$ 2,600 |
| Overall IV-D %: | 88% | Overall IV-D %: | 88% |
| State Reimb: | 66% | State Reimb: | 66% |
| Amount Reimb by State: | \$ 1,057 | Amount Reimb by State: | \$ 1,510 |
| Annual Net County Costs: | \$ 763 | Annual Net County Costs: | \$ 1,090 |
| Net Monthly County Costs: | \$ 63.58 | Net Monthly County Costs: | \$ 90.83 |
| Monthly Difference in Net County Costs: | | \$ | 27.25 |
| Net Annual Increase for automated timesheet scanning service | | \$ | 326.98 |

RECOMMENDATION:

The Friend of the Court requests the Board of Commissioners authorize the Chairperson of the Board to sign the attached contract with MGT Impact Solutions, LLC and any related documents after review by the Corporation Counsel.

APRIL 15, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/1/2025)

WHEREAS, MGT Impact Solutions, LLC processes the Bay County Friend of the Court’s monthly financial reports for its Cooperative Reimbursement Program with the Department of Health and Human Services (DHHS); and

WHEREAS, The Cooperative Reimbursement Program (CRP) grant reimburses 66 percent of Friend of the Court’s IV-D expenses. This constitutes the majority of the Friend of the Court’s funding; and

WHEREAS, The net annual increase to Bay County is \$326.98, and the expense qualifies for 66 percent reimbursement under the CRP grant. Funds are currently budgeted, and no additional funds are required; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the contract with MGT Impact Solutions, LLC (MGT) to provide Title IV-Claiming services to Client for the Bay County Friend of the Court; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute any and all documents and future amendments that do not have a financial impact on Bay County or extend the Agreement terms related to this contract, following Finance and Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Friend of the Court - Agreement with MGT Impact Solutions, LLC – IV-D Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
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| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

Memorandum

To: Chair, Committee of the Whole

From: Jennifer Gwizdala, Office Manager, Friend of the Court

Date: 3/25/25

Re: West Order Form – CLEAR Services Renewal

REQUEST:

For this item to be placed on the Committee of the Whole agenda for April 1st 2025 to seek Board Authorization for the Chairperson of the Board to sign the attached Thomson Reuters contract for CLEAR Services for the Bay County Friend of the Court after review by Corporation Counsel.

BACKGROUND:

CLEAR is an online investigative software package that is designed to meet the needs of investigative customers. CLEAR Services are a useful locate tool to assist in the Friend of the Court's child support enforcement department. It will help find those parents who have neglected to pay their support obligations. CLEAR streamlines investigative content into a single working environment. This search software pulls data from multiple databases into a single search and filters any unnecessary data. CLEAR has an extensive collection of public and proprietary records, i.e. phone data, consumer and credit bureau, motor vehicle registration, utilities, criminal court records, interstate. After using it, it has been evident that their searches returned more information than what we have available publicly on the Internet.

The Friend of the Court receives 66% reimbursement of all qualified expenses from the Cooperative Reimbursement Program Grant. In addition, the Friend of the Court receives quarterly incentive payments which are based upon the collection of support through the Michigan Child Support Enforcement System. We are confident that this search tool will continue to help increase yearly collections; thereby increasing our quarterly incentive payments.

FINANCE:

The total monthly renewal charge for this service is \$470.16. This is a \$69.25 *decrease* from the contract we renewed in 2022 (\$539.41/month). With the 66% reimbursement from the Cooperative Reimbursement Program, the total monthly cost from the general fund would be \$159.85 which is a decrease from the current \$183.40 per month. This decrease is a result of removing an employee's login account. We currently have three logins to the program and this renewal will be for only two logins to the program.

RECOMMENDATION:

The Friend of the Court requests the Board of Commissioners authorize the Chairman of the Board to sign all related documentation and / or contracts pertaining to the CLEAR subscription from Thomson Reuters, after review by the Corporation Counsel.

APRIL 15, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/1/2025)

WHEREAS, CLEAR is an online investigative software package that is designed to meet the needs of investigative customers. CLEAR Services are a useful location tool to assist in Bay County’s Friend of the Court’s child support enforcement department. CLEAR Services are a useful tool for Bay County Friend of the Court’s Child Support Enforcement Division; and

WHEREAS, CLEAR streamlines investigative content into a single working environment, pulling data from multiple databases into a single search and filtering any unnecessary data. CLEAR has an extensive collection of public and proprietary records, e.g., phone data, consumer and credit bureau, motor vehicle registration, utilities, criminal court records, interstate data sharing; and

WHEREAS, Since implementing CLEAR, searches returned more information than what is publicly available on the Internet; and

WHEREAS, The Friend of the Court receives 66% reimbursement of all qualified expenses from the Cooperative Reimbursement Program Grant. In addition, the Friend of the Court receives quarterly incentive payments based on the collection of support through the Michigan Child Support Enforcement System. We are confident that this search tool will continue to help increase yearly collections; thereby increasing our quarterly incentive payments; and

WHEREAS, The total monthly renewal charge for the service is \$470.16, a \$69.25 *decrease* from the renewal contract in 2022 (\$539.41/month). With the 66 percent reimbursement from the Cooperative Reimbursement Program, the total monthly cost from the General Fund would be \$159.85, a decrease from the current \$183.40 per month. Funds are currently budgeted, and no additional funds are required. The decrease is a result of removing an employee’s login account; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the renewal of the CLEAR Services contract and authorizes the Chairman of the Board to sign the West Order Form for CLEAR Services for the Bay County Friend of the Court and all related documentation and/or contracts pertaining to the CLEAR subscription from West, after Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Friend of the Court - CLEAR Services 2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
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| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Jerome Crete, Chairperson, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: March 18, 2025
CC: James Barcia, Amber Johnson, Kim Priessnitz, Andre Reed
RE: LOCAL HEALTH DEPARTMENT (LHD) AND MEDICAID HEALTH PLAN (MHP)
CARE COORDINATION AGREEMENTS FOR CHILDREN'S SPECIAL HEALTH
CARE SERVICES

BACKGROUND:

The Bay County Health Department provides care coordination services to families that have child/children with special health care needs through the Children's Special Health Care Services Program. With many families currently enrolled in Medicaid Managed Care Plans, the companies that administrate these plans require local health departments to enter into care coordination agreements so that services necessary to care are performed without interruption to the clients we serve.

FINANCIAL CONSIDERATIONS There are no financial considerations at this time, no general funds are necessary to provide such services under the agreement and as stated above, the agreements provides an established means for reimbursement.

RECOMMENDATIONS: Upon favorable review by Corporation Counsel, the Health Department recommends authorizing these Agreements so that they can be approved and signed by the Board Chair pending review by Corporation Counsel and seeks Board approval for any necessary budget adjustments relating to these Agreements.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 15, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/1/2025)

WHEREAS, The Bay County Health Department provides care coordination services to families that have a child or children with special health care needs through the Children’s Special Health Care Services Program; and

WHEREAS, With many families currently enrolled in Medicaid Managed Care Plans, the companies that administer these plans require local health departments to enter into care coordination agreements so that services necessary for care can be delivered without interruption to the clients Bay County serves; and

WHEREAS, There are no financial considerations at this time, and no General Funds are necessary to provide such services under the agreement. As stated above, the agreements provide an established means for reimbursement; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Local Health Department (LHD) and Medicaid Health Plan (MHP) Care Coordination Agreement(s) For Children’s Special Health Care Services; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute said Agreement(s) and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Health Dept - Care Coordination Agreements For Children’s Special Health Care Services

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
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| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

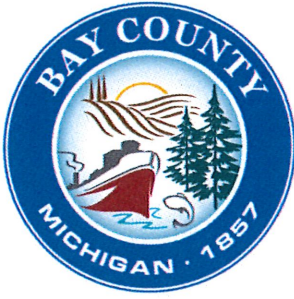
VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___



1200 Washington Avenue Bay City, Michigan 48708
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049
www.baycounty-mi.gov/Health

James A. Barcia
Bay County Executive

Joel R. Strasz
Public Health Officer

TO: Jerome Crete, Chair, Committee of the Whole
FROM: Joel R. Strasz, Health Officer
DATE: March 18, 2025
CC: Jim Barcia, Amber Johnson, Scott Trepkowski, Kim Priessnitz, Amy Yakich, Nicole Putt, Andre Reed
RE: Request to Issue RFP for Morgue Rental Services

BACKGROUND:

For many years, the Health Department has maintained a contract with McLaren Bay Region and its predecessors to provide morgue space for Forensic Pathology (i.e. Autopsies, etc.). Rental costs have been \$11,000 per year since 2012. As the contract expired on December 31, 2024 the Health Department sought and obtained permission to renew the agreement and negotiate a new rental cost. However, during these negotiations, MBR has requested compensation greater than \$20,000, the amount exceeds the threshold per the county's purchasing policy and thus requires a formal bid.

FINANCIAL CONSIDERATIONS:

Morgue rental services are currently budgeted at \$11,000 annually. Future costs under the RFQ are undetermined at this time but are expected to be in the current budgeted range.

RECOMMENDATION:

The Health Department recommends the authorization of release of an RFP/RFQ for the Morgue Rental in accordance with Bay County Purchasing Policy, as well as approve any budget adjustments relating to this bid. The Health Department requests the committee's approval and authorize the Board Chair to sign any and all necessary documents with approval as to form by Corporation Counsel.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 15, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/1/2025)

WHEREAS, For many years, the Bay County Health Department has maintained a contract with McLaren Bay Region (MBR) and its predecessors to provide morgue space for forensic pathology procedures, such as autopsies; and

WHEREAS, Rental costs have been \$11,000 per year since 2012, and as the contract expired on December 31, 2024, the Health Department sought and obtained permission to renew the agreement and negotiate a new rental cost; and

WHEREAS, However, during these negotiations, MBR has requested compensation greater than \$20,000, the amount exceeds the threshold per Bay County’s purchasing policy and thus requires a formal bid; and

WHEREAS, Morgue rental services are currently budgeted at \$11,000 annually. Future costs under the RFP are undetermined at this time, but are expected to be in the current budgeted range; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the release of a Request for Proposals (RFP), for Morgue Rental Services in accordance with Bay County’s Purchasing Policy.

JEROME CRETE, CHAIR
AND COMMITTEE

Health Dept – Release of RFP for Morgue Rental Services

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
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| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

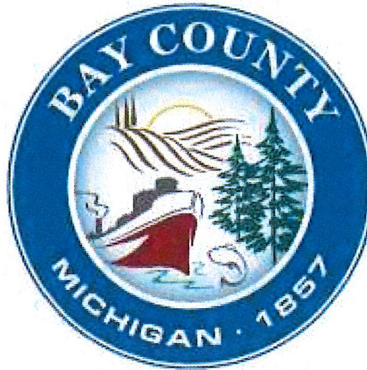
DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY MOSQUITO CONTROL
810 Livingston Street
Bay City, Michigan 48708

REBECCA BRANDT, MANAGER
brandtr@baycountymi.gov

Phone (989) 894-4555
Fax (989) 894-0526
www.baycountymi.gov



JAMES A. BARCIA
County Executive

MEMORANDUM

To: Commissioner Jerome Crete, Chairman
Committee of the Whole

From: Rebecca Brandt, Manager
Bay County Mosquito Control

Date: March 14, 2025

Re: Request to Apply for EGLE Scrap Tire Cleanup Grant

BACKGROUND:

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) is accepting applications for Scrap Tire Cleanup Grants for fiscal year 2025, with an application deadline of April 18, 2025. The scrap tire recycling collection allows residents to dispose of up to 10 rimless, passenger car-sized tires which reduces the number of potential breeding sites for mosquitoes as well as aesthetically improving the landscape. Since receiving its first grant in 2013, Mosquito Control has been awarded \$85,600 in Scrap Tire Cleanup Grants and removed nearly 30,000 scrap tires from the Bay County landscape.

FINANCE:

Entities are eligible to receive up to \$3,000 per trailer for a resident drop-off cleanup day such as the scrap tire collections held by Mosquito Control. Mosquito Control holds two scrap tire collections each summer, utilizing up to two trailers per tire drive, therefore is requesting to apply for \$12,000. No matching funds are necessary. No funds are required to apply for the grant.

RECOMMENDATION:

Bay County Mosquito Control recommends approval to apply for and accept award of the EGLE Scrap Tire Cleanup Grant for fiscal year 2025 following Corporation Counsel and Finance review, and Board Chair signature on grant documents.

cc: Jim Barcia Amber Davis-Johnson Lindsey Arsenault
Julie LaPrairie Scott Trepkowski

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 15, 2025

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (4/1/2025)
- WHEREAS,** The Michigan Department of Environment, Great Lakes, and Energy (EGLE) is accepting applications for Scrap Tire Cleanup Grants for FY 2025 with an application deadline of April 18, 2025; and
- WHEREAS,** The scrap tire recycling collection allows residents to dispose of up to 10 rimless, passenger car-sized tires, thereby reducing the number of potential breeding sites for mosquitoes and aesthetically improving the landscape; and
- WHEREAS,** Since receiving its first grant in 2013, Bay County Mosquito Control has been awarded \$85,600 in Scrap Tire Cleanup Grants and has removed over 30,000 scrap tires from the Bay County landscape; and
- WHEREAS,** Entities are eligible to receive up to \$3,000 per trailer for a resident drop-off cleanup day such as the scrap tire collections held by Mosquito Control; and
- WHEREAS,** Bay County Mosquito Control holds two scrap tire collections each summer, utilizing up to two trailers per tire drive. Therefore, it is requesting approval to apply for \$12,000. No matching funds are necessary, and no funds are required to apply for the grant; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the submission and acceptance of the EGLE Scrap Tire Cleanup Grant for FY 2025 and that the Chairman of the Board is authorized to execute the grant application and award documents on behalf of Bay County (Mosquito Control) following Finance and Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work in coordination with the Finance Department, whose staff will provide financial oversight of said grant; Be It Finally
- RESOLVED** That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Mosquito Control – 2025 EGLE Scrap Tire Cleanup Grant

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
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| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

RECREATION & FACILITIES



BAY COUNTY

CRISTEN GIGNAC, DIRECTOR
gignacc@baycounty.net

JAMES A. BARCIA
County Executive

Jon Morse, Buildings & Grounds Supervisor
morsej@baycounty.net

Tel: (989) 895-4132
Fax: (989) 895-2094

Brad Moses, Civic Arena Manager
mosesb@baycounty.net

Daniel Neering, Recreation Manager
neeringd@baycounty.net

Dan Tomczak, Pinconning Park Manager
tomczakd@baycounty.net

Beth Trahan, Recreation Coordinator
trahanb@baycounty.net

To: Jerry Crete, Chairman of the Committee of the Whole
From: Cristen Gignac, Director of Recreation & Facilities
Date: March 24, 2025
Subject: Natural Gas Pooled Prices

Request: Approve Bay County to lock into a pooled price for natural gas transportation with Constellation New Energy for up to 3 years based on the best market price available. Pooled prices include all county facilities as well as the Bay County Library System, Bay County Road Commission and Bay County Department of Water & Sewer. By combining our purchasing power, we can get the best rate available.

Background: Constellation New Energy is our current gas transportation provider and our contract with them expires at the end of May 2025. Constellation New Energy is a member of MIDeal. By locking into a pooled rate with Constellation as opposed to going with Consumers Energy individually, our savings will be substantial.

Economics: The last time we locked into a price point, it was just at the beginning of a major world event affecting this worldwide commodity. Therefore, we fully expect the price per MMBTU to be less than what we are currently paying.

Recommendation: It is recommended the Board approve the Chairman to enter into an agreement with Constellation New Energy for gas transportation for up to 3 years after review by Corporation Counsel. It is also recommended the Board approved budget adjustments if necessary for the cost of this public utility.

cc: Jim Barcia Jon Morse/DJ Ross Finance

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 15, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/1/2025)

WHEREAS, Constellation New Energy is Bay County’s current gas transportation provider and the contract expires at the end of May 2025; and

WHEREAS, Constellation New Energy is a member of MIDeal, and locking into a pooled rate with Constellation, as opposed to going with Consumers Energy individually, will result in substantial savings for Bay County; and

WHEREAS, Last time Bay County locked into a price point, it coincided with the onset of a major global event that impacted commodity prices. Therefore, it is expected that the price per MMBTU will be lower than what is currently being paid; and

WHEREAS, Approval is requested for Bay County to lock into a pooled price for natural gas transportation with Constellation New Energy for up to 3 years based on the best market price available; and

WHEREAS, Pooled prices include all county facilities, as well as the Bay County Library System, Bay County Road Commission and Bay County Department of Water & Sewer. By combining purchasing power, Bay County can secure the best available rate; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Chairman of the Board to enter into an agreement with Constellation New Energy for a pooled price for gas transportation for up to three (3) years based on the best market price available following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Recreation & Facilities - Constellation New Energy - Natural Gas Pooled Prices 2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|------------------|---|---|---|---------------------|---|---|---|--------------|---|---|---|
| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

| Description | Journal Number | 2025 Fund Balance |
|---|----------------|---------------------|
| Unaudited Estimated Unassigned Fund Balance or (Deficit) 12/31/2024 | | \$9,903,861 |
| Previous years Assigned Fund Balance for P. O.'s* | | \$573,603 |
| Assigned Fund Balance for designation to balance 2025 budget | | \$3,296,139 |
| Unaudited Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2024 | | <u>\$13,773,603</u> |
| 2025 Budgeted Surplus /(Deficit) | | (\$3,296,139) |

| Description | Journal Number | 2025 Fund Balance |
|--|----------------|-------------------|
| BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH MARCH 2025 | | |
| Budget for open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105. | 25-03-111 | -451,861 |
| Budget for second open 2024 P.O.'s rolled over into the year 2025. BOC approved per Resolution 2024-180 & Amended Motion 2024-105. | 25-03-290 | -121,742 |

| | | |
|---|--|--------------------|
| MARCH 24, 2025 | | <u>-573,603</u> |
| Unaudited Estimated Unassigned Fund Balance or (Deficit) 03/24/2025 | | <u>\$9,903,861</u> |



**BAY COUNTY
FINANCE DEPARTMENT**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer *ST*

DATE: March 25, 2025

RE: Executive Directive #2007-011

REQUEST:

Please place this memo on April 1, 2025, Committee of the Whole Agenda for your committee's information.

BACKGROUND:

On March 17, 2025, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

- A. The federal/state grantor agencies that have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2024 and/or 2025 appear to have no changes.

RECOMMENDATION:

To receive.

cc: Jim Barcia, County Executive
Kim Priessnitz, Assistant Finance Officer

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 15, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/1/2025)

RESOLVED By the Bay County Board of Commissioners that the attached 2026 Budget Schedule and Calendar is approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance Dept – 2026 Budget Schedule/Calendar

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|------------------|---|---|---|---------------------|---|---|---|--------------|---|---|---|
| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY, MICHIGAN
2026 BUDGET SCHEDULE AND CALENDAR

| | |
|-----------------------|---|
| Tuesday 1-Apr-25 | W & M /HUMAN SERVICES COMMITTEE OF THE WHOLE REVIEW & APPROVE BUDGET SCHEDULE / CALENDAR. |
| Tuesday 15-Apr-25 | BOARD OF COMMISSIONERS REVIEW AND APPROVE BUDGET SCHEDULE / CALENDAR. |
| Tuesday 17-Jun-25 | DISTRIBUTE 2026 PROPOSED BUDGET PACKAGE AND FORMS TO DEPARTMENTS. |
| Monday 21-Jul-25 | DEPARTMENTS TO SUBMIT COMPLETED 2026 ON LINE PROPOSED BUDGET REQUEST TO THE BUDGET DEPARTMENT FOR SUMMARIZATION. |
| Friday 8-Aug-25 | ALL SERVICE ENHANCEMENTS REQUESTS ARE DUE TO BUDGET DEPARTMENT NO EXCEPTIONS. |
| Monday 11-Aug-25 | PROPOSED 2026 COUNTY EXECUTIVE BUDGET REPORT AVAILABLE AND THE PROPOSED FEE SCHEDULE FOR REVIEW BY DEPARTMENT HEADS. |
| Tuesday 12-Aug-25 | COUNTY EXECUTIVE MEETS WITH INDIVIDUAL DEPARTMENT HEADS REGARDING 2026 PROPOSED BUDGET ADJUSTMENTS. |
| Sunday 14-Sep-25 | PUBLISH AND POST NOTICE OF PUBLIC HEARING FOR THE 2026 BUDGET AND FOR THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET. |
| Wednesday 1-Oct-25 | COUNTY EXECUTIVE SUBMITS 2026 PROPOSED BUDGET TO THE BOARD OF COMMISSIONERS, DEPARTMENT / DIVISION HEADS AND OTHER ELECTED OFFICIALS. |
| Wednesday 1-Oct-25 | BOARD OF COMMISSIONERS BEGINS REVIEW OF THE PROPOSED 2026 EXECUTIVE BUDGET. |
| Tuesday 7-Oct-25 | W & M / HUMAN SERVICES COMMITTEE OF THE WHOLE REVIEWS THE PROPOSED 2026 BUDGET; AND ANNOUNCES THE PUBLIC HEARING FOR THE 2026 BUDGET TO BE HELD ON OCTOBER 14, 2025. |
| Tuesday 14-Oct-25 | PUBLIC HEARING ON COUNTY EXECUTIVE 2026 PROPOSED BUDGET AND FOR THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET. |
| Sunday 2-Nov-25 | PUBLISH AND POST NOTICE OF PUBLIC HEARING FOR THE BOARD OF COMMISSIONERS 2026 BUDGET AND FOR THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET. |
| Tuesday 11-Nov-25 | PUBLIC HEARING ON BOARD OF COMMISSIONERS 2026 PROPOSED BUDGET AND FOR THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET. |
| Tuesday 18-Nov-25 | TENTATIVE ADOPTION OF THE 2026 BUDGET BY THE BAY COUNTY BOARD OF COMMISSIONERS. |



**BAY COUNTY
FINANCE DEPARTMENT**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer **ST**

DATE: March 25, 2025

RE: ARPA Resolution

REQUEST:

Please place this memo on April 1, 2025, Committee of the Whole Agenda for your committee's approval and referral to the full Board of Commissioners.

BACKGROUND:

All American Rescue Plan Act (ARPA) have been allocated but some of the projects may come under budget, leaving excess funds to be allocated to another project. If this situation arises, we are requesting that the Board of Commissioners approve by a Board Resolution that any unspent residual balance in an ARPA project be allocated to the Health and Human Services Center ARPA project.

ECONOMICS:

There will be no financial impact as these funds are the residual balances from completed ARPA projects.

RECOMMENDATION:

That this request be approved and referred to the full Board for their approval, including a Board Resolution stating to re-allocate any excess unspent ARPA funds from a completed project to the Health and Human Services Center and approve any required budget adjustments.

cc: Jim Barcia, County Executive
Kim Priessnitz, Assistant Finance Officer
Julie LaPrairie, Grant/Staff Accountant
Jodie DuRussel, Grant/Staff Accountant

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 15, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/1/2025)
WHEREAS, American Rescue Plan Act (ARPA) has been allocated but some of the projects may come under budget, leaving excess funds to be allocated to another project; and
WHEREAS, If this situation arises, the Bay County Finance Officer is requesting that any unspent residual balance in an ARPA project be allocated to the Health and Human Services Center ARPA project; and
WHEREAS, There will be no financial impact as these funds are the residual balances from completed ARPA projects; Therefore, Be It
RESOLVED That the Bay County Board of Commissioners approves the re-allocation of any unspent American Rescue Plan Act (ARPA) from a completed project to the Bay County Health and Human Services Center ARPA project; Be It Finally
RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
 AND COMMITTEE

Finance - Re-allocating Unspent ARPA Funds from Completed Projects to Health & Human Services Center

MOVED BY COMM. _____
 SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|------------------|---|---|---|---------------------|---|---|---|--------------|---|---|---|
| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___



**BAY COUNTY
FINANCE DEPARTMENT**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Scott Trepkowski, Finance Officer **ST**

DATE: March 25, 2025

RE: Bay County Audit GASB 101 Resolution

REQUEST:

Please place this memo on April 1, 2025, Committee of the Whole Agenda for your committee's approval and referral to the full Board.

BACKGROUND:

As part of Bay County's 2024 Annual Audit implementation of the new standard GASB 101 Compensated Absences became effective. This standard revises the liability that governments record for compensated absences payable to include any sick, vacation, personal time, military time, family (maternity) leave, or other PTO reasonably expected to be used by employees or paid out to them at separation. Because this is the first year that this GASB 101 is being implemented we are requesting that the Board of Commissioners approve by a Board Resolution Rehmann Robson Change Order to assist Bay County with implementing GASB 101.

ECONOMICS:

Bay County Finance and Personnel departments requested a quote for this additional service from the Auditors. Rehman Robson has verified they will assist with the implementation of GASB 101. The fee for this service will depend on the amount of time involved due to the number of unions and non-unions agreements and the complexity of the calculations involved to generate the financial information. The Change Order quote is stated as a range from the minimum cost up to a maximum range not to exceed. The Rehmann Robson quote is stated with the following range: starting at \$9,000 up to \$15,000. Assistance with GASB 101 implementation expense was not included in the 2025 budget therefore we are requesting the use of General Fund's Fund balance to pay for this service.

515 Center Avenue, Suite 701, Bay City, Michigan 48708
Tel: (989) 895-4030 | Fax: (989) 895-4039

Web: www.baycountymi.gov

RECOMMENDATION:

That this request be approved and be referred to the full Board for final approval after Corporation Counsel reviews and approves the Rehmann Robson Change Order not to exceed \$15,000. Also approve the use of General Fund's Fund balance and any required budget adjustments.

cc: Jim Barcia, County Executive
Tiffany Jerry, Director of Personnel and Employee Relations
Rebecca Masters, Payroll and Benefits Supervisor
Kim Priessnitz, Assistant Finance Officer

CHANGE ORDER

Client: Bay County, Michigan (the "County")

Date: March 24, 2025

Project Description: Assistance with the calculations in connection with the County's implementation of GASB Statement No. 101, *Compensated Absences*, for the year ended December 31, 2024.

Fee: Estimated to be \$9,000 - \$15,000, depending on the actual hours incurred. If additional hours are required to complete the project, they will be discussed with and approved by management before proceeding.

It is understood that Rehmann wishes to preserve its independence to be eligible to conduct the County's annual audit. Accordingly, management agrees to assume all management responsibilities for any non-audit services we provide; oversee the services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, and/or experience; evaluate the adequacy and results of these or other non-attest services performed by Rehmann; and understand and accept responsibility for the results of such services.

We believe it is our responsibility to exceed the County's expectations. This Change Order is being prepared because the above project was not anticipated in our original Fixed Price Agreement. The fees for the above project have been mutually agreed upon by the County and Rehmann. It is our goal to ensure that the County is never surprised by the price for any Rehmann service, therefore, we have adopted the Change Order Policy. The estimated additional amount above is due and payable upon completion of the project described.

If management agrees with the above project description and the estimated fee amount, please authorize and date below. Retain a copy for your records.

Agreed to and accepted:

Officer signature

Printed Name

Title

Date



APRIL 15, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/1/2025)

WHEREAS, As part of Bay County's 2024 Annual Audit, the new standard GASB 101 – Compensated Absences has become effective; and

WHEREAS, As this, the standard revises the liability that governments record for compensated absences payable to include any sick, vacation, personal time, military time, family (maternity) leave - or other paid time off (PTO) - reasonably expected to be used by employees or paid out to them at separation; and

WHEREAS, Because this is the first year that GASB 101 is being implemented, approval is requested for a Rehmann Robson Change Order to assist Bay County with implementing the new standard; and

WHEREAS, Bay County Finance and Personnel Departments requested a quote for this additional service from the Auditors. Rehmann Robson has verified they will assist with the implementation of GASB 101. The fee for this service will depend on the time required, based on the number of union and non-union agreements and the complexity of the necessary calculations to generate the financial information; and

WHEREAS, The Change Order quote from Rehmann Robson is presented as a range, starting at \$9,000 and not to exceed \$15,000. Assistance with GASB 101 implementation was not included in the 2025 budget; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves Rehmann Robson Change Order to assist with implementing GASB 101 - Compensated Absences with funding to come from the General Fund's Fund balance, not to exceed \$15,000; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the Change Order on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance - Rehmann Robson Change Order – GASB 101 Compensated Absences

MOVED BY COMM. _____
SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|------------------|---|---|---|---------------------|---|---|---|--------------|---|---|---|
| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:
 ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
 VOICE: YEAS ___ NAYS ___ EXCUSED ___
 DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___
 AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycountymi.gov

Nicole Putt
Purchasing/Housing Rehab
puttn@baycountymi.gov

Julie A. O'Malley
Information Systems Manager
omalleyj@baycountymi.gov

TO: Jerome Crete, Chairperson
Committee of the Whole

FROM: Julie O'Malley, Information Systems Manager

DATE: March 20, 2025

RE: Cisco and CDW Government Enterprise Network Refresh

REQUEST:

After review by Corporation Counsel authorize the Board Chair to sign any documents with Cisco and CDW Government for the enterprise network refresh.

BACKGROUND:

In December 2015, Bay County purchased the existing equipment that is currently running. The equipment was configured and implemented in 2016. It has reached its life expectancy needs to be replaced. After discussion with network engineers with our partner, CDW Government (CDWG), it was determined it is most cost effective for the County to replace the aging equipment with the same manufacturer. The other network equipment manufacturers recommend replacing all network equipment, instead of the parts we need to replace. Over the last year, we have developed a relationship with Cisco as well, working with their team to find the best solution for the County to replace the brains of our network. The Information Systems Division maintains the network and systems for each different County building. In addition to the purchase of the equipment, the Information Systems Division staff require assistance with the setup, configuration and implementation of the equipment due to the complexity and new features that of the new equipment. CDWG has certified and trained network engineers that will work alongside ISD remotely to configure and set up the new equipment. A statement of work for the assistance of the configuration, setup and implementation is required by CDWG to be signed in conjunction with the Cisco lease agreement. Cisco allows the equipment to be acquired through a five-year lease agreement, with 0% interest. The lease agreement is directly through Cisco Capital, a wholly owned subsidiary of Cisco Systems. A sole source letter will be provided to meet the County's purchasing guidelines.

ECONOMICS:

The annual cost of the equipment lease is \$78,611.79. The lease will be five years at 0% interest rate. The cost for the implementation services is \$48,660. Both costs are budgeted within the ISD budget for 2025. Each year for an additional four years of the lease, ISD will budget for the cost associated with this equipment. Currently, no additional funds are requested.

RECOMMENDATION:

Authorize the Board Chairman to sign any and all documents related with Cisco and CDW Government regarding the purchase, setup and implementation of this project.

cc: James A. Barcia Scott Trepkowski Kim Priessnitz Amber Davis-Johnson

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 15, 2025

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (4/1/2025)
- WHEREAS,** In December 2015, Bay County purchased the network equipment that is still currently in use; and
- WHEREAS,** The equipment was configured and implemented in 2016, and has reached its life expectancy and needs to be replaced; and
- WHEREAS,** After discussion with network engineers with Bay County's partner, CDW Government (CDWG), it was determined that it would be most cost-effective to replace the aging equipment with the same manufacturer; and
- WHEREAS,** Other network equipment manufacturers recommended replacing all equipment rather than just the necessary components. Over the past year, Bay County developed a relationship with Cisco to identify the best solution for replacing the core components of the network; and
- WHEREAS,** The Bay County Information Systems Division maintains the network and systems for all County buildings. Due to the complexity and new features of the replacement hardware, ISD staff will require assistance with setup, configuration, and implementation. CDWG has certified and trained network engineers who will work remotely alongside ISD to complete this work; and
- WHEREAS,** A statement of work for configuration, setup, and implementation assistance is required by CDWG and must be signed in conjunction with the Cisco lease agreement. Cisco allows the equipment to be acquired through a five-year lease at 0% interest. The lease is provided directly through Cisco Capital, a wholly owned subsidiary of Cisco Systems. A sole source letter will be provided to meet the County's purchasing guidelines; and
- WHEREAS,** The annual cost of the equipment lease is \$78,611.79 for five years at 0% interest. The implementation services cost \$48,660. Both expenses are included in the 2025 ISD budget, and ISD will budget for the lease cost in each of the remaining four years. No additional funds are requested at this time; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approve the purchase/lease Agreement with Cisco Capital and the Agreement with CDW Government Enterprise for the purchase, setup, and implementation of the equipment; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to sign any and all documents related to the purchase/lease from Cisco and the configuration, setup, and implementation agreement with CDW Government after Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Information Systems - Cisco Capital & CDW Government Enterprise Agreements

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|------------------|---|---|---|---------------------|---|---|---|--------------|---|---|---|
| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



**BAY COUNTY
FINANCE/INFORMATION SYSTEMS**

James A. Barcia
County Executive

Scott Trepkowski
Finance Officer
trepkowskis@baycountymi.gov

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Nicole Putt
Purchasing
moorefa@baycounty.net

Julie A. Coppens
Information Systems Manager
coppensj@baycounty.net

To: Committee of the Whole

From: Nicole Putt
Purchasing Agent

Date: March 27, 2025

Subject: RFP 2024-25 Central Dispatch Uninterrupted Power Supply Replacement

Commissioners,

Request:

Receive the notification of intent to award the above-mentioned bid and authorize the Board Chair to sign all documents relating to this award after review by Corporation Counsel

Background:

This bid was released on October 8, 2024 on the print and online editions of MLive, the County Facebook, Webpage and TV station; as well as BidNet and SmartProcure two national/international bid cooperatives.

The vendor responses were opened on October 18, 2024. we received five (5) responses from J. Ranck Electric, ORE Power, Escon Group, Battery Backup Systems, and Bay Valley Electric. All vendors were deemed responsive.

During the review of the bid submission both the Finance Officer and Central Dispatch Department determined the best value to be Escon Group. As it is the overall best value to the County.

Finance/Economics:

The pricing breakdown is as follows:

J Ranck Electric \$40,500.00
ORE Power LLC \$41,495.00
Escon Group \$46,350.00
Bay Valley Electric \$47,514.62
Battery Backup Systems, Inc \$56,500.00

Recommendation:

Receive the award of this RFP and authorize the Board Chair to sign all documents relating to the award of this bid after review by Corporation Counsel and to approve all future budget adjustments relating to this award.

cc: Jim Barcia, Amber Davis-Johnson, Scott Trepkowski, Ryan Gale.

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 15, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/1/2025)

WHEREAS, On October 8, 2024, the bid for Central Dispatch Uninterrupted Power Supply Replacement was released on the print and online editions of MLive, the County Facebook page and TV station, as well as BidNet and SmartProcure, two national/international bid cooperatives; and

WHEREAS, The vendor responses were opened on October 18, 2024 with Bay County receiving five (5) responses from J. Ranck Electric, ORE Power, Escon Group, Battery Backup Systems, and Bay Valley Electric. All vendors were deemed responsive; and

WHEREAS, During the review of the bid submission both the Bay County Finance Officer and Central Dispatch Department determined the best value to be Escon Group, as it is the overall best value to Bay County; and

WHEREAS, The pricing breakdown is as follows:

J Ranck Electric \$40,500.00
 ORE Power LLC \$41,495.00
 Escon Group \$46,350.00
 Bay Valley Electric \$47,514.62
 Battery Backup Systems, Inc \$56,500.00

RESOLVED That the Bay County Board of Commissioners receives the notification of intent to award the Request for Proposal (RFP) 2024-25, Central Dispatch Uninterrupted Power Supply Replacement to Escon Group and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
 AND COMMITTEE

Purchasing – RFP Bid Award for Central Dispatch Uninterrupted Power Supply Replacement to Escon Group

MOVED BY COMM. _____
 SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|------------------|---|---|---|---------------------|---|---|---|--------------|---|---|---|
| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:
ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___
 AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 15, 2025

RESOLUTION

BY: COMMITTEE OF THE WHOLE (4/1/2025)
 RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

| | |
|-----------|--------------|
| 3/12/2025 | \$251,628.47 |
| 3/20/2025 | \$672,371.00 |
| 3/26/2025 | \$308,708.79 |

JEROME CRETE, CHAIR
 AND COMMITTEE

Payables

MOVED BY COMM. _____
 SUPPORTED BY COMM. _____

| COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E | COMMISSIONER | Y | N | E |
|------------------|---|---|---|---------------------|---|---|---|--------------|---|---|---|
| KATHY NIEMIEC | | | | LARRY BESON | | | | JEROME CRETE | | | |
| TIM BANASZAK | | | | CHRISTOPHER T. RUPP | | | | | | | |
| VAUGHN J. BEGICK | | | | JESSE DOCKETT | | | | | | | |

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
 VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___
 AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

**COMMITTEE OF THE WHOLE
MINUTES**

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, MARCH 11, 2025, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

MOTION NO.

| | | | | | | | | | | | | | |
|-------------------------------|---|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|-----------|-----------|
| COMMISSIONERS PRESENT: | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| JEROME CRETE, CHAIR | P | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y |
| KATHY NIEMIEC, V. CHAIR | P | Y | Y | Y | S/Y | Y | Y | Y | Y | Y | Y | Y | Y |
| VAUGHN J. BEGICK | P | S/Y | M/Y | S/Y | M/Y | M/Y | S/Y | Y | S/Y | S/Y | Y | S/Y | S/Y |
| LARRY BESON | P | Y | Y | Y | Y | S/Y | Y | S/Y | Y | Y | S/Y | Y | Y |
| CHRISTOPHER T. RUPP | P | Y | Y | Y | Y | Y | Y | Y | Y | Y | Y | M/Y | Y |
| JESSE DOCKETT | E | | | | | | | | | | | | |
| TIM BANASZAK, EX OFFICIO | P | M/Y | S/Y | M/Y | Y | Y | M/Y | M/Y | M/Y | M/Y | M/Y | Y | M/Y |

MOTION NO.

| | | | | | | | | | | | | | |
|-------------------------------|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| COMMISSIONERS PRESENT: | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| JEROME CRETE, CHAIR | | Y | Y | Y | Y | | | | | | | | |
| KATHY NIEMIEC, V. CHAIR | | Y | S/Y | S/Y | Y | | | | | | | | |
| VAUGHN J. BEGICK | | S/Y | Y | Y | Y | | | | | | | | |
| LARRY BESON | | Y | Y | Y | Y | | | | | | | | |
| CHRISTOPHER T. RUPP | | Y | Y | Y | S/Y | | | | | | | | |
| JESSE DOCKETT | | | | | | | | | | | | | |
| TIM BANASZAK, EX OFFICIO | | M/Y | M/Y | M/Y | M/Y | | | | | | | | |

MOTION NO.

| | | | | | | | | | | | | | |
|-------------------------------|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| COMMISSIONERS PRESENT: | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 |
| JEROME CRETE, CHAIR | | | | | | | | | | | | | |
| KATHY NIEMIEC, V. CHAIR | | | | | | | | | | | | | |
| VAUGHN J. BEGICK | | | | | | | | | | | | | |
| LARRY BESON | | | | | | | | | | | | | |
| CHRISTOPHER T. RUPP | | | | | | | | | | | | | |
| JESSE DOCKETT | | | | | | | | | | | | | |
| TIM BANASZAK, EX OFFICIO | | | | | | | | | | | | | |

OTHERS PRESENT: A. Davis-Johnson, J. Barcia, M. Beaver, C. Gignac, S. Trepkowski, N. Paige, L. Arsenault, T. Jerry, N. Putt, K.Kilby, B.Pawlak

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

COMMITTEE OF THE WHOLE
MINUTES
TUESDAY, MARCH 11, 2025
PAGE 2

MOTION NO.

NOTE: In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, www.baycountymi.gov/executive/videos.

1. MOVED, SUPPORTED AND CARRIED TO EXCUSE COMMISSIONER DOCKETT FROM THIS COMMITTEE OF THE WHOLE MEETING.
2. MOVED, SUPPORTED, AND CARRIED TO APPROVE MARCH 11, 2025, COMMITTEE OF THE WHOLE AGENDA AS PRINTED.
3. MOVED, SUPPORTED, AND CARRIED TO APPROVE FEBRUARY 11, 2025, COMMITTEE OF THE WHOLE MINUTES AS PRINTED.

Public input was called, and Bob Pawlak addressed the Committee by introducing himself. Mr. Pawlak shared that he serves on the Bay-Arenac Behavioral Health Authority Board of Directors and expressed his interest in being reappointed to continue his service on the board.

4. MOVED, SUPPORTED AND CARRIED TO RECEIVE FRANENLUST TOWNSHIPS PUBLIC NOTICE FOR BAY VALLEY COMMERCIAL REHABILITATION.
5. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION OF THE ADDITION OF CONTINUOUS GLUCOSE MONITORS (CGM) AND INSULIN PUMPS TO THE PHARMACY BENEFIT PLAN (PERSONNEL).
6. MOVED, SUPPORTED AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2025 (FINANCE).
7. MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).
8. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: RFP BID AWARD FOR CENTRAL DISPATCH UNINTERRUPTED POWER SUPPLY REPLACEMENT TO BAY VALLEY ELECTRIC (PURCHASING/CENTRAL DISPATCH).
9. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE AGREEMENT WITH DEBTBOOK SOFTWARE FOR A THREE (3) YEAR LEASE (FINANCE).
10. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: ENGAGEMENT LETTER OF UNDERSTANDING/CHANGE ORDER WITH REHMANN ROBSON FOR PREPARATION OF F-65 FORM WITH THE COST NOT TO EXCEED \$5,000 (FINANCE).
11. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).

12. **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE OFFICE OF ASSIGNED COUNSEL DECEMBER 2024 REPORT.**
13. **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE OFFICE OF ASSIGNED COUNSEL 2024 END OF YEAR REPORT.**
14. **MOVED, SUPPORTED AND CARRIED TO RECEIVE THE OFFICE OF ASSIGNED COUNSEL JANUARY 2025 REPORT.**
15. **MOVED, SUPPORTED AND CARRIED TO ENTER INTO CLOSED SESSION PURSUANT TO MCL 15.268(1)(H) TO DISCUSS THE WRITTEN LEGAL OPINION OF OUTSIDE TIFA COUNSEL KEVIN KILBY TO DISCUSS THE BAY VALLEY BROWNFIELD REDEVELOPMENT TIF PROPOSAL [ROLL CALL VOTE: 6 YEAS, 0 NAYS] (CORPORATION COUNSEL).**

Under Announcements, Board Vice Chair Begick announced that the St. Patrick's Day parade will occur on Sunday, March 15, 2025, at 2:00 p.m. Bay County Corporation Counsel Amber Davis-Johnson, Garber Robotics Team won regionals and qualified for States. Committee Chair Crete congratulated Commissioner Rupp on his recent retirement as a public safety officer at Delta College.

There being no further business, it was

16. **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:45 P.M.).**

Submitted By:

**Lindsey Arsenault
Board Coordinator**